



Chess Club Constitution

Article I: Name

The name of this organization shall be the “Apex High School Chess Club” or “Chess Club” for short.

Article II: Purpose

The purpose of the Chess Club is to bring chess playing opportunities to the Apex High School community.

Article III: Affiliation

Chess Club promises to fully satisfy all requirements and to conduct all of its programs in accordance with the procedures and guidelines recommended by the governing bodies at Apex High School.

Article IV: Membership

Membership in this club shall be open to all students at Apex High School who possess an interest and commitment to chess.

Article VI: Amendments

This Constitution may be amended at an announced meeting of the club if agreed by two-thirds of the active members voting, provided that the Executive Board shall have recommended the amendment, and provided notice to the membership of the proposed change.

Bylaws to the Constitution of Chess Club

I. Fiscal Year

Fiscal year shall begin the first day of school in August.

II. Meetings

1. Regular meetings of the Club shall be called weekly during the school year and convenient with the advisor.
2. Other meetings of the Club may be called by:
 - a. Order of the President
 - b. Request of the Executive Board
 - c. Request of at least five members of the Club; five days notice of such meetings shall be given.
3. Meeting of the Executive Board shall be held by:
 - a. Order of the President

- b. Call of the members of the Executive Board; except when required by urgency (as decided by the President), at least five days notice of such meeting shall be given.

III. Election of Officers

Officers of the Club shall be elected during the first month of the academic school year. Those elected will take office as soon as elected.

A majority of votes cast shall constitute the election of office. If the majority is not achieved, a run-off election between the two candidates receiving the highest number of votes shall be held. Or, if both of the two holders of the majority vote agree, they may co-hold the office.

Nomination (self or otherwise) to offices of the Club shall be conducted one week prior to the vote and shall be announced at the meeting.

Once the officers are voted for, the resulting officers are final. The person who has received majority vote will hold that particular office unless impeached.

A person may not hold two elected offices at the same time. In the event that a person is elected to two offices, he or she must choose to occupy one office and the runner up shall occupy the vacant office.

IV. Duties of the Chess Club Officers

President:

- a. Responsible for overseeing and enforcing the duties of other executive officers and to assume the duties of another officer in the case of a temporary absence or vacancy.
- b. Call and preside over all executive board and general body meetings.
- c. Act as Chess Club's chief contact with faculty and other student organizations.

Vice-President:

- a. Perform duties of the President if absent.
- b. Responsible for the general activities, such as information sessions and other events.
- c. Assist President when it is needed.

Secretary:

- a. Keep records of all the executive board and general body meetings.
- b. Maintain a list of active memberships.
- c. Maintain an email list in association with the webmaster.
- d. Take attendance quickly and efficiently, and keep permanent attendance records.
- e. Responsible for maintaining all routes of communication with members.

Treasurer:

- a. Maintains records of all business transactions of the chapter.
- b. See that the chapter develops a yearly budget of income and expenditures.
- c. Submit all event approval forms.

Webmaster:

- a. Responsible for maintaining the club website.
- b. Responsible for keeping an active email list in association with the secretary.

Other elected or appointed offices and positions may be added to this list.

V. Impeachment of a Club Officer

In the event that a club officer is believe to not be adequately fulfilling the duties as described in section IV (including but not limited to 3 or more absences from meetings) that club officer can be removed from his or her position through agreement by the remaining club officers. The impeachment requires a vote all of the existing chess club board.

VI. Amendments

Amendments to these Bylaws may be proposed at any regular meeting of the Club and shall be considered at the next meeting. The membership shall be informed of the proposed changes and the stated reasons for these changes.

Approval of amendments shall be by a vote of two-thirds of the active members voting.