

APEX HIGH SCHOOL GRADUATION PROJECT CHECKLIST & TIMELINE

CLASS OF 2011

- _____ Receive overview of GP components in handouts, discussions and videos February 2009
- _____ Review timeline
- _____ Complete topic proposal worksheet February 2009
- _____ Complete topic proposal template and submit two (2) copies to GP coach by March 4, 2009
- _____ Turn in signed copy of Honor Code to GP coach by March 4, 2009
- _____ Turn in signed copy of Parent/Student Agreement to GP coach by March 4, 2009
- _____ Review rubrics available online
- _____ Research & write 8 to 10-page paper -- completed during Junior English
- _____ Complete an informational interview with an expert related to your topic. Document the interview to add to your portfolio.
- _____ Begin work on Product and track hours in work log

SENIOR YEAR

- _____ Complete any remaining Junior Requirements September 2010
- _____ Complete Product
 - _____ May prepare reflective journal entries, work samples, & pictures to include in Portfolio
- _____ Complete Portfolio
 - _____ Follow Guidelines for Graduation Project Portfolio sheet
 - _____ May include reflective journal entries, work samples, & pictures
- _____ Give Presentation (10 min.) October 2010
 - _____ Wear professional attire
 - _____ Bring Portfolio
 - _____ Bring Product if possible
 - _____ Bring two thank-you letters, as described in Guidelines for Graduation Project Portfolio sheet
 - _____ Be prepared answer questions about research, product, & process